BOMB THREAT

CALL PROCEDURES

Notify your General Manager, M.O.D. or Manager in charge immediately after receiving a bomb threat. Complete this form and give to your supervisor.

(Initial Statement)						
QU	ESTIONS TO ASK DU	IRING THE THREAT				
1.	When is it going to explode?					
2.	Where is it right now?					
3.	What does it look like?					
4.	What kind of bomb is it?					
5.	Did you place the bomb?					
6.	Why?					
7.	What is your name?					
8.	What is your address?					
Sex	of Caller	Race				
Ag	е	Length of Call				
Nu	mber at which cal	l is received				
Time		Date				
("X	" all applicable ite	ms)				

DESCRIPTION	OF CALLER'S V	OICE

Calm	Nasal
Angry	Stutter
Excited	Lisp
Slow	Raspy
Soft	Ragged
Loud	Clearing Throat
Laughter	Deep Breathing
Crying	Cracking Voice
Normal	Disguised
Distinct	Accent
Slurred	Familiar

If voice was familiar, who did it sound like?

BACKGROUND SOUNDS

Street Noises	Animal
Crockery	Clear
Office Machinery	Factory Machinery
Voices	Static
PA System	Local
House Noises	Long Distance
 Motor	Booth

Other (explain)

THREAT LANGUAGE

Well Spoken (educated)	Message Read by Threat Maker
Foul	Incoherent
Irrational	Taped

REMARKS

Person Making Report